



Research & Quality Assurance Associate

Jewish Family & Child is a multi-service, client-centered agency, and a Children's Aid Society supporting the healthy development of individuals, children, and families; we are seeking a **Research & Quality Assurance Associate** to join our team.

IN THIS ROLE YOU WILL.....

- ❖ Provide support in creating and implementing strategies to address areas of concern arising from quality assurance findings.
- ❖ Provide support in the implementation of new database systems (e.g. Child Protection Integrated Network (CPIN) for the purposes of data validation and other continuous quality improvement activities.
- ❖ Develop partnerships and participate with academic, professional and Government institutions to promote JF&CS through joint ventures in research, program evaluation, publication of relevant findings and presentation of findings.
- ❖ Carry out Agency evaluation activities, including their development and implementation, reporting and knowledge dissemination, and application of findings for the purposes of continuous quality improvement.
- ❖ Provide support to service areas in program design, including the development of logic models, and synthesis of research evidence to inform program development.
- ❖ Perform other duties as assigned.

QUALIFICATIONS:

- ❖ Master's or Doctoral Degree in Applied Social Psychology/Psychology or in a related human services field
 - ❖ Minimum of 5 years related research experience
 - ❖ Prior experience in a non-profit social service setting will be considered an asset
 - ❖ Strong experience in working with SPSS
 - ❖ Knowledge of research/evaluation design and methods, both quantitative and qualitative
 - ❖ Ability to compile information from multiple databases
 - ❖ Proficiency in Microsoft Office package (Excel, Word) and Survey Monkey
 - ❖ Knowledge of or interest in learning the theory, practice and current issues facing the social work profession within the context of the services offered at JF&CS
 - ❖ Demonstrated ability in project management and ability to maintain standards with competing deadlines
- **If you are interested in applying for this position, please submit your résumé and cover letter to resumes@jfandcs.com.**
 - **In the subject line of your email, please reference Research & Quality Assurance Associate. This position will remain active until it is filled.**
 - **JF&CS offers a competitive compensation and benefits package including dental, vision, and health coverage, a Healthcare Spending Account and a defined benefit pension plan.**
 - **We offer an ample amount of vacation and sick days and are closed on most Jewish and all Statutory Holidays.**
 - **We are conveniently located at 4600 Bathurst Street in Toronto.**
 - **On the premises you will find free parking, a daycare centre and a gym (with subsidized membership).**

Jewish Family & Child is committed to the principle of equal opportunity in employment.

We thank all applicants for their interest; however, only those considered for an interview will be contacted.

To learn more about Jewish Family & Child, please visit: www.jfandcs.com | www.facebook.com/jfandcs